

**U.S. Department of the Interior – Office of the Secretary**

# Event Proposal Information Form

**\*Please complete this form and send to [scheduling@ios.doi.gov](mailto:scheduling@ios.doi.gov);** If you have any questions you may contact the Scheduling office at 202-208-7551

**Specific Request to the Secretary:** We invite Secretary Zinke to join our Annual Board of Directors meeting. Our members conduct a very significant portion of the oil and gas operations on federal lands and interact daily with the Department of the Interior on various local and federal levels. We are flexible as to time of day between 9 am and 11:30 and then from noon and 1 pm on May 23, 2018. He would make remarks of his choosing for 10-15 minutes followed by Q&A from our Board members. 30 minutes should be plenty of time to allocate for this event. Our meeting is generally scheduled in 30-minute increments; however, we are flexible should the Secretary want to stay longer.

**Title of the Event:** American Exploration & Production Council 2018 Annual Board of Directors Meeting

**Date of Event:** Wednesday May 23, 2018

**Location:** Specific venue is uncertain since Senate Rules Committee will not reserve a room until 90 days before the event. We will likely be in a room in the Russell Senate Office Building. I will advise the moment the specific room/venue has been assigned.

**Point of Contact(s):** Bruce Thompson, President of American Exploration & Production Council  
Email: [bthompson@axpc.us](mailto:bthompson@axpc.us) Mobile Phone: 303-638-7979

**Briefly describe the event in detail, and the desired outcome of the Secretary's participation (is this an annual event or part of a breakout session):** This is an opportunity for the Secretary to brief/share highlights of his policies and plans for the Department with the CEOs of the companies that conduct a significant portion of the oil and gas operations on federal lands, both onshore and offshore, i.e. the CEOs of many of the more active stakeholders in terms of the Department's purview. The desired outcome is a clear view of these policies and the opportunity for the Secretary to receive input from the highest levels of these stakeholders. The ultimate desired outcome would be our members acting as a resource for the Secretary and his team in achieving the goals the President has set for the domestic oil and gas industry.

**Who is the event sponsor:** The event is sponsored by the American Exploration & Production Council. We are a DC-base trade association whose membership is composed of 32 large independent oil and gas exploration and production companies. Our Board of Directors is composed of the CEOs or COOs of our member companies.

**Who is the event host:** American Exploration & Production Council

**Audience (expected attendance and makeup of the attendees):** Typically we have about 60 individuals in attendance. The make up of this group will be 20 or so CEO's of our member companies with the balance of the attendees being members of executive and/or senior management of our member companies.

**How is this event being advertised (i.e. is it open to the public, members only, etc.)?** The event will be publicized only to certain senior and executive level employees of the American Exploration & Production Council member companies.

**VIPs invited:** We generally have 3-4 VIPs, members of the House, Senate and/or the Administration attend this meeting each year. Last year we had Administrator Pruitt, House Majority Whip Scalise, Chairman of the House Natural Resources Committee Bishop, Congressman Delaney and Senator Inhofe. We expect to invite a similar group this year. Other than the Secretary and Senator Inhofe, no invitations have been formally sent, but we will be doing so over the coming weeks.

**VIPs confirmed:** Senator Inhofe has confirmed his attendance and will join us from 11:30-noon. Otherwise, the agenda is open to fit the Secretary's schedule.

**Remarks (if applicable)**

**Desired length of time for remarks:** We want to be respectful of the Secretary's time. 15 minutes of remarks followed by 10-15 minutes of Q&A with our members is perfect.

**Are there any specific issues you would like the Secretary to highlight/address in his remarks?** No specific issues at this time. Should such an issue(s) arise between now and the event, I will advise, and the Secretary can determine if he wants to address it.

**What is the desired format of his remarks (will he be delivering the keynote, sharing the stage, a panel, etc.)?** The Secretary will be seated at a hollow square table the other occupants of which will be the members of our Board of Directors, i.e. the CEO's of our member companies.

**Communications**

**Is the event open or closed to press?** There will be no press.

**If open to press, are you expecting local, trade, state, or national news coverage? If this is an annual event, which news outlets typically cover the event?** N/A

**For remarks and press (if applicable), please check all that apply:**

- ☐ **Podium available** There will not be a podium
- ☐ **Microphone available** There will be a microphone

**Will you be advertising or streaming the event live or taped on any social media outlets? If yes, how?** There will be no advertising or streaming or taping of the event. I will make our members aware that the Secretary will be speaking to our group and I will, of course, publicize the event within the membership of the American Exploration & Production Council.

**Logistics/Other**

**Please supply all pertinent background information for the event (draft agendas, existing websites, confirmed and invited speaker, if this is an annual event, can you share last year agenda etc.):** I have attached the agenda for our 2017 Annual Meeting. The agenda for the 2018 meeting will be similar with the obvious difference that the speakers will not be the same. Our website is [www.axpc.us](http://www.axpc.us)

**What is the attire of the event (business, casual)?** Business attire

**If the Secretary is not able to attend, is a surrogate desired? If yes, who specifically?** While we certainly hope the Secretary will be able to join us, Deputy Secretary David Bernhardt would be a most acceptable surrogate.

**Any additional notes or information?** As noted above, this event represents an excellent opportunity for the Secretary to interact and communicate directly with CEOs of many of the Department's more significant oil & gas operators/stakeholders. We very much look forward to having the Secretary join us for our 2018 Annual Board Meeting.